

Au Pair Placement Contract

between

Host Family

Full Name:

Address:

Postal Code:

Country:

and

Au Pair

Full Name:

Address:

Postal Code:

Country:

Place of birth:

Date of birth:

The Host Family consists of _____ persons:

Surname:

First name:

Date of birth:

(the mother)

(the father)

General Conditions

The Au Pair will live with the Host Family for a period of _____ months, starting from _____.

During this period, the Au Pair will have the opportunity to improve her / his spoken classes.

by attending language

Au Pair's Duties and Obligations

1. The Au Pair agrees to help with the daily household chores up to _____ hours a week, including looking after the children. In addition, the Au Pair agrees to baby-sit for _____ nights every week.
2. The Au Pair agrees to perform the duties the Host Family expects; the Au Pair will try to fulfil them carefully and diligently according to the Host Family's expectations.
3. The Au Pair agrees to organise and pay for her / his own health and travel insurance to include coverage in case of pregnancy and / or birth.

Host Family's Rights and Duties

1. The Host Family expects the Au Pair to help with daily household chores and childcare.
2. The Host Family speaks mainly _____ at home.
3. The Host Family agrees to treat the Au Pair as a member of the family.
4. The Host Family will provide the Au Pair with free accommodation and food; the Au Pair will have his / her own bedroom.
5. The Au Pair will receive _____ pocket money every month.
6. The Au Pair should not work for more than _____ hours per week. Her / his working hours will be arranged in such a way that the Au Pair can take part in her / his language classes.
7. The Au Pair will have at least one free day per week, of which at least one free day per month should be on a Sunday. The Au Pair is entitled to practise her / his religion.
8. If the Au Pair stays for 1 year, she / he will have 4 weeks of paid holiday. For stays of less than 12 months, the Au Pair will be given 2 working days leave per completed months. During the holidays the pocket money continues to be paid.
9. The Au Pair has the right to attend her / his language classes.
10. The costs of the language classes will be paid for by the Host Family / the Au Pair (delete as applicable).
11. The costs of the journey to the language classes will be paid for by the Host Family / the Au Pair (delete as applicable).
12. The Host Family does not pay the Au Pair's travel costs to and from the host family's residence.
13. The Host Family undertakes to effect health and accident insurance for the Au Pair. The (female) health insurance will include coverage in case of pregnancy and birth.
14. Should the Au Pair become ill, the Host Family will ensure that the Au Pair can stay in her / his room and that she / he will be looked after appropriately until other solutions are found.
15. The Host Family will help the Au Pair with all registration formalities and will take over the costs arising, including the costs of the medical tests.
16. The Host Family agrees to fetch the Au Pair from and take her / him to the airport / railway station.
17. Additional arrangements:

Furthermore, the Au Pair and the Host Family agree on the following:

- 1. Should either contracting party want to cancel this contract, a two week period of notice must be given in writing. The contract can be cancelled with immediate effect in case of grave misdemeanour or transgression on the part of the other party, or if extreme circumstances call for cancellation. If the Au Pair has been dismissed because of serious misdemeanour on the Au Pair's part, Sunny Au Pair Agency cannot guarantee the Au Pair a new placement; the Au Pair may have to return to her / his home country immediately.
- 2. In the event of conflict or strong disagreement, both parties agree to first try to reach a mutually-satisfactory solution. If negotiation between the above parties does not result in resolution, either party may call upon Sunny Au Pair Agency to negotiate a solution acceptable to both parties. Cancellation of this contract by either party will be done only as a last resort, except in the case of serious misdemeanour.
- 3. The Host Family accepts that they have voluntarily chosen the Au Pair, and the Au Pair accepts that she / he has voluntarily elected to stay with the Host Family, in both cases without any guarantee on the part of Sunny Au Pair Agency.
- 4. While Sunny Au Pair Agency has taken reasonable measures to regulate the Au Pair / Host Family relationship in terms of rights, duties and obligations, Sunny Au Pair Agency is not responsible for the personal actions of the Host Family or the personal actions of the Au Pair or any consequences arising from the interactions of the Host Family and the Au Pair, neither of whom is known personally to Sunny Au Pair Agency.

Signed

Au Pair's Signature:

Date:



Host Family's Signature:

Date: